


**OFFICER DELEGATION SCHEME
RECORD OF OPERATIONAL DECISION**



TO BE UPLOADED TO THE E-MEETINGS MANAGER

Date: 18/7/2019		Ref No: 1949	
Type of Operational Decision:			
Executive Decision	<input type="text" value="Yes"/>	Council Decision	<input type="text"/>
Status: For Publication			
Title/Subject matter: Tender for the Provision of Neighbourhood Support Housing Services. Lot 3 - Domestic Violence and Abuse Outreach Service			
Budget/Strategy/Policy/Compliance – Is the decision:			
(i) within an Approved Budget	Yes		
(ii) not in conflict with Council Policy	Yes		
(iii) not raising new issues of Policy	Yes		
Equality Analysis [Does this decision change or make policy; change or make procedure or working practice? An Equality Analysis must be completed to assess the impact on equality and the relevance of the Public Sector Equality Duty. This should be signed off by your departmental equality representative and accompany this decision form. Please forward a copy to the Equality email for publication].	 EqualityAnalysis.doc Yes		
	Signed: (By EA Officer)	Date:	

Details of Operational Decision Taken [with reasons]:

Following a decision by Cabinet on 27th June 2018 to commission a new Neighbourhood Support Housing Service an open tender exercise was conducted on the North West Procurement Portal (The Chest) under Public Contract Regulations to which bids were received on 14th June 2019.

The tender proposals were evaluated by a panel of 5 nominated officers using MEAT criteria based on the lowest price during the whole life of the contract for 3 years together with the highest quality in relation to the service specification.

A provider has been selected to award the contract under Lots 3 of the service.

Lot 3 – Domestic Violence and Abuse Outreach Service

From 1st November 2019 to 31st October 2022

(With the option to extend for a further 2 years on an annual basis)

To be awarded to Safenet Domestic Abuse and Support Services Limited

The contracts will be set up under the contract values and targets agreed by Cabinet as follows:





Contract value £90,000 per annum, 3 Year cost £270,000. 40 people per week supported.

Bid received £89,937.20

Due Diligence has now been completed.

This operational decision has been given an estimated return date of 9th August 2019 to allow the contract award notification to be made on 12th August 2019.

If awarded on 12th August the last day of the mandatory standstill period is 21st August 2019 and the first day to instruct Legal Services to enter into the contract is 22nd August 2019

Decision taken by:	Signature:	Date:
Joint Chief Finance Officer (CCG & LA)		26/7/19
Head of Workforce – Communities & Wellbeing		29/7/2019
Interim Executive Director for Communities & Wellbeing		
Members Consulted [see note 1 below]		
Cabinet Member/Chair		18/9/19
Lead Member		
Opposition Spokesperson		

Notes

1. It is not generally a requirement to consult with any Members on Operational Decisions but where an Executive Director considers it necessary to consult with the appropriate Cabinet Member and/or Lead Member, they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained to confirm that he/she has been consulted.
2. **This form must not be used for urgent decisions.**

April 2015

